



Municipal Freedom of Information & Protection of Privacy Act (MFIPPA) - Access/Correction Form

Please note:

- An access/correction request for information will be processed in accordance with the time limits set out in the MFIPPA and regulations. The time limit to respond to your inquiry will begin from the date the request and the \$5.00 application fee are received.
- If paying by cheque, please make the cheque payable to the "City of Ottawa".
- Photocopies of originals will be provided in responding to requests. On-site viewing of originals may be arranged if required.

Part A: To be completed in full by the Requester


<input type="checkbox"/> Access to General Records <input type="checkbox"/> Access to Own Personal Information <input type="checkbox"/> Correction of Own Personal Information	Directed to: City of Ottawa Access to Information & Privacy Office 110 Laurier Avenue West Ottawa, Ontario, K1P 1J1 Mail Code: 331
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Details

Last Name Sogbesan		First Name Halima	
Address 1233 Colonel By Drive		City Ottawa	Province ON.
Postal Code K1S 5B7	Telephone - Day 343-777-6722	Telephone - Evening	
E-mail halima.sogbesan@gmail.com			

Detailed description of requested records, personal information records or correction of personal information:
 (If request is for correction of personal information, please indicate the desired correction and attach any supporting documentation.)

All correspondence to and from the Medical Officer of Health for the Ottawa Public Health from March 9 until present day concerning proposed supervised drug injection sites in Ottawa. Please contact me when documents are ready for release. As this request is being made in the public interest, I ask that all fees be waived.

Preferred method of access to records: <input type="checkbox"/> Receive Copy <input type="checkbox"/> Examine Original (on-site only)	Signature: 	Date: 2016 / 03 / 21 yyyy / mm / dd
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Part B: For Office Use Only

<input type="checkbox"/> \$5.00 Application Fee Received	Date Application Fee Received:			Received By:	Ext. #:
	Day	Month	Year		

Comments:

Personal information contained on this form is collected under section 17 of the *Municipal Freedom of Information and Protection of Privacy Act*, and will be used to respond to your request. Questions about this collection should be directed to the City of Ottawa, Access to Information & Privacy Office, 110 Laurier Ave. West, Ottawa, Ontario, K1P 1J1, 613-580-2424, ext. 21898.